



**Windsor  
Christian**  
*-Academy-*

# 2024 - 2025 NEW FAMILIES ENROLLMENT PACKET

## **ENROLLMENT STEPS:**

1. Go to: [www.windsorchristianacademy.org](http://www.windsorchristianacademy.org)
2. Look for the "Register with SchoolSpeak" bar at the top of the home page.
3. Create a New Account in SchoolSpeak
4. Follow steps 1 & 2

If you have any questions, please call or email the school office.

(707) 838-3757

[office@windsorchristianacademy.org](mailto:office@windsorchristianacademy.org)

# REGISTRATION INSTRUCTIONS & CHECKLIST 2024-2025



We are now beginning the enrollment process for the 2024-2025 school year. All families (new or returning) must complete the application process. Returning families are strongly encouraged to complete this process by Friday, February 24, 2024. Remember – enrollment is not guaranteed. We process registration as received and classes may fill quickly. Failure to adequately complete the registration will delay the process.

**For new and Kindergarten students only, enrollment will be confirmed via an acceptance letter emailed to you.**

## **ALL STUDENTS**

- Application Form** (*Filled out online through SchoolSpeak for New Families. Returning Families need to check their SchoolSpeak profile to make sure all information is up to date*)
- Tuition Contract** (*Submit a signed copy to the office*)
- Application Fee** - due at time of application to secure your child's spot
- Registration Fee** - as stated in the Tuition Rate and Fee Schedule
- Book and IOWA Testing Fee** - due May 1, 2024  
\*\*\*Check payable to WCA for all fees due

## **NEW STUDENTS (in addition to above)**

- New Student Information Form** (*fill out and submit to the office*)
- Release of Student Records** (*unless kinder student did not attend Pre-K*)
- Educational Recommendation Form** (*unless kinder student did not attend Pre-K*)
- Schedule an appointment to meet with the principal** (*contact school office for meeting times*)
- Schedule an appointment for placement testing**
- Schedule a meeting with a Pastor from Windsor Christian Church** (*required to attend*)

## **KINDERGARTEN STUDENTS (in addition to above)**

- Copy of "Live Birth Certificate"**
- Current Immunization Records**
- Physician's Report of Health Examination for School Entry**

## **8th GRADE APPLICANTS**

- Questionnaire & Interview**  
After receiving the enrollment application and fees, 8th grade students will complete the 8th Grade Questionnaire and, along with at least one parent, interview with the administration.

**All fees need to be paid for your child to be completely enrolled for the following year.**

**Windsor Christian Academy reserves the right to deny admission based on results of our review process.**

Windsor Christian Academy is a uniform school. See parent handbook for detailed description of clothing items. You may purchase uniform shirts, sweatshirts, PE shirts, sweatpants and shorts at Sonoma Design Apparel, 3510 Airway Dr., Santa Rosa, CA. All other uniform items can be purchased through Lands' End or French Toast online.

# 2024-2025 TUITION RATE & FEE SCHEDULE



## Enrollment Fees are Per Student and Include:

### 1. **Application Fee-** *(due at the time of registration/non-refundable)*

Returning Student	\$50
New Student (K-8)	\$100

### 2. **Registration Fees-** *(non-refundable)*

<b><i>If Paid By:</i></b>	<b>1st - 8th Re-Enrollment</b>	<b>Kindergarten from WCA Preschool</b>	<b>New Student to WCA</b>
<b>February 28th</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$300.00</b>
<b>March 1st - April 30th</b>	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$300.00</b>
<b>May 1st and later</b>	<b>\$300.00</b>	<b>\$300.00</b>	<b>\$300.00</b>

### 3. **Book Fees & IOWA Testing Fees-** *(due May 1, 2024 and are non-refundable after August 1, 2024)*

Kindergarten	\$200
1st through 3rd Grade	\$300
4th through 8th Grade	\$400

## Base Annual Tuition for 2024-2025: *(non-refundable)*

Kindergarten Half Day	\$6,240.00*
Kindergarten Full Day	\$8,160.00*
1st through 5th Grades	\$9,480.00*
6th through 8th Grades	\$9,900.00*

(\* Annual/Semi-Annual payments made in June, 2024 are eligible for a 3% discount (taken off first payment). Refer to Tuition Contract for choices of payment plans. Discounts are for tuition only.

## Multiple Child Discount:

2 enrolled students	\$600.00
3 enrolled students	\$2,100.00
4 enrolled students	\$6,100.00
5 enrolled students	\$10,100.00
6 enrolled students	\$14,100.00

Preschool students attending a minimum of 15 hours per week qualify for sibling discount(s). Please see Preschool Director for current tuition schedule.

## Referral Credit (K-8th)

\$100.00 per new Preschool family referral
\$500.00 per new K-8 family referral

# Additional Tuition & Fees Information

## **JOG-A-THON**

All students are encouraged to participate in raising a minimum of \$50.00 per student for our Jog-A-Thon Fundraiser. If you raise less than the minimum amount, the difference will be billed to you. The cost to buy out of the fundraiser is \$50.00 (per student).

## **PARENT SERVICE HOURS**

10 hours per family per year (\$10.00 per hour fee for hours not served).

## **DAYCARE FEES**

A fee of \$4.50 per student is charged for each 30-minute billing increment that a student is in daycare. Please see pages 10 and 11 of the Parent Handbook for further information.

## **FINANCIAL AID**

A limited amount of funds may be available to families in need of financial aid. We have partnered with the Tuition Aid Data Services (TADS) for the current school year. TADS provides a framework through which individual household need can be measured fairly and equitably. Recommendations from TADS are used by WCA to determine the amount of the tuition assistance granted.

Determination of tuition assistance will depend on the following:

- Availability of tuition assistance funds from the school.
- Completion of the TADS on-line application, available January 21, 2024.
- Submission of application and supporting documents to TADS by April 30, 2024.

Important Information:

- Applicants applying after the deadline will be considered if funds are still available.
- Tuition assistance eligibility is reevaluated each year and you must reapply for assistance each year.
- All applications are confidential.
- The most tuition assistance any family can qualify for is 30% (*additional discounts available for local pastors*).
- Tuition assistance notices will be mailed beginning in June 2024.

To apply for tuition assistance, simply go to [www.mytads.com](http://www.mytads.com) and select the Financial Aid Assessment option. There is a \$60.00 processing fee. The TADS link is also on our school website. For more information, please contact our school office via email at [office@windsorchristianacademy.org](mailto:office@windsorchristianacademy.org).

## **ACCOUNTS RECEIVABLE POLICY**

Monthly tuition is due by the first of each month. If tuition is not paid by the 10th of the month, a \$25.00 late fee will be assessed. We accept cash, check, money order, or you can pay us directly from your bank by using our online option through "FACTS" from your monthly invoice. If a payment is returned by the bank there will be a \$30.00 charge.

School policy states that all accounts over 60 days delinquent will be given notice of full payment due within 10 days. If payment is not received, the parent will be asked to remove the child from the academy until all payment obligations are met, unless special arrangements are made with the school administration along with school board approval.

## **STUDENT WITHDRAWAL POLICY** (*Please see page 7 of the Parent Handbook*)

# Parent Agreement

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- I understand that my child(ren) will be encouraged to pursue a relationship with Jesus Christ.
- I give permission for my child(ren) to take part in all WCA activities, including sports and school-sponsored trips away from the WCA premises, and absolve WCA from liability to me and my child because of any injury to my child at school or during any school activity. I understand that reasonable care and safety will be provided for my child at all times.
- I understand the standard of Windsor Christian Academy does not tolerate illegal drug, alcohol, or tobacco use; sexual immorality; pornography; profanity; obscenity of word or action; nor dishonor to the Holy Trinity and the Word of God. Disrespect to the personnel or property of the school by students or parents may result in dismissal of the student.
- I authorize the school to administer any necessary discipline. (WCA does not use corporal punishment.) The school reserves the right to dismiss any child who becomes incorrigible or detrimental to the welfare of others or purposes of WCA.
- I understand that Windsor Christian Academy is an integral and inseparable part of the ministry of Windsor Christian Church.
- I pledge to pay my financial obligations to Windsor Christian Academy by the due date or a \$25 late fee will be added to my account. I understand that WCA reserves the right to dismiss any student whose financial obligation remains unpaid after the due date.
- I have read the Windsor Christian Academy Parent Handbook, understand the information outlined in it, and agree to accept and support all rules and policies established by WCA.
- I have read the school Statement of Faith and philosophy contained in this application packet.
- I agree to seek to resolve any conflicts with WCA staff or administration in a mature, peaceable, Christian manner. If a problem arises, I will go directly to the person with whom I have conflict, as indicated in Matthew 18:15: "If your brother sins against you, go and show him his fault just between the two of you." If I am unable to support the school's policies or decisions after attempts at resolution, I agree to respectfully withdraw from WCA.
- I agree to support the school by raising at least \$50.00 per student for our Jog-A-Thon Fundraiser. If I raise less than \$50.00 per student, I understand that the difference will be billed to me.
- I agree to support the school by serving a minimum of 10 service hours per school year or by submitting a fee of \$10.00 per hour for hours not served.
- I understand that WCA does not provide any special education services for my child(ren).
- I fully understand that Windsor Christian Academy does not accept students on a one-semester basis, and upon enrollment of my child(ren), I affirm that I am morally and financially obligated to maintain enrollment for the complete school year. It is also my understanding that the policy for the school is to make no refunds on application or registration fees.

## **School Philosophy**

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Windsor Christian Academy exists to glorify God by developing students in Biblical truth and training students in traditional academics.

Windsor Christian Academy's philosophy is based upon the Word of God. The primary objective and purpose of the school is to train the student in the Christian way of life and to give the student a good general education. Since the primary reason for the existence of the school is a spiritual ministry, evangelistic efforts are made to bring all students to a saving knowledge of Jesus Christ.

The academic program through the traditional approach is developed to provide students with the best possible program of studies. There is emphasis on the mastery of the fundamental blocks of material necessary to achieve proficiency in these areas. Along with the acquisition of facts and concepts in the areas studied, stress is placed upon the development and exercise of the powers of reasoning. Methods of teaching proven to be effective are utilized with a constant search for better methods. Realizing the differences in innate ability, we encourage and expect each student to do his best. We believe the traditional system of education educates the mind and builds character. It encourages competition and teaches the value of living under a free enterprise system of government.

Character training is an important element of Windsor Christian Academy. The teacher is the authority in the classroom. Discipline is administered firmly, but fairly. To obey, to do right, and to love God and country are attitudes we strive to instill in each student, thus equipping him for his role in God's plan for his life and for his proper place in society.



**Windsor Christian**  
*-Church AND Academy-*

## **Church & School Partnership**

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Windsor Christian Academy is an integral and inseparable part of the ministry of Windsor Christian Church.

The pastoral staff at Windsor Christian Church offers support through prayer, encouragement, and Biblical counseling to all at Windsor Christian.

All Kindergarten and new incoming families are required to meet with a Windsor Christian pastor prior to attending Windsor Christian Academy.

The School Board at Windsor Christian Academy is made up of 2 elders, 2 deacons and 2 WCA parents that attend Windsor Christian Church. While parent involvement is encouraged, ultimate responsibility for school direction and policies resides with the School Board. The leadership of the Church Elders and the School Board work together to ensure that decisions and policies are honoring to God and in accordance with His Word.

# Statement of Faith

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Windsor Christian Academy is, above all else, a Christian school, not simply a private school. We believe school is just one element of a child's Christian upbringing. We desire to unite the Christian home, church and school. Below is our Statement of Faith. If you have any questions or disagreements with these statements, we encourage you to meet privately with our administrator or any Pastor of Windsor Christian Church.

- 1. The Holy Scriptures** – We believe the Holy Scriptures of the Old and New Testaments to be the plenary verbally inspired Word of God, the final authority for faith and life, inerrant in the original writing, infallible and God-breathed. (II Tim. 3:16,17; II Peter 1:16, 21; Matt. 5:18; John 16:12,13).
- 2. The True God** – We believe there is one, and only one, living and true God, an infinite, intelligent Spirit, the Maker and Supreme Ruler of heaven and earth, inexpressibly glorious in holiness and worthy of all possible honor, confidence and love, that in the unity of the Godhead there are three persons, the Father, the Son, and the Holy Ghost, equal in every divine perfection, and executing distinct but harmonious offices in the great work of redemption. (Ex. 20:2-3; I Cor. 8:6; Rev. 4:11; Matt. 3:13-17; Matt. 28:19).
- 3. Deity** – We believe that the Lord Jesus Christ, the eternal Son of God, became man, without ceasing to be God; His virgin birth; His sinless life; His substitutionary death; His physical resurrection; His bodily ascension to the right hand of the Father; and His visible, personal return to the earth to reign. (Isaiah 53:6; John 20:28; Luke 24:36-43; Acts 1:9-11; II Cor. 5:21; Isaiah 9:6, I Cor. 15:3; I Peter 2:24; Luke 24:36-43; Matt. 25:31; Phil. 2:6-7; Mark 16:19).
- 4. Holy Spirit** – We believe in the Deity and personality of the Holy Spirit, that He convicts of sin, of righteousness, and of judgment; that He bears witness to the truth of the Gospel in preaching and testimony; that He is the agent in the new birth; that He seals, endues, guides, teaches, witnesses, sanctifies, and helps the believer. (John 14:6, 17, 26; Matt. 28:19; Luke 1:35; Gen. 1:1-3; John 1:33; Acts 11:16; Luke 24:49; Rom. 8:8, 14, 16, 26-27; Eph. 1:13; John 16:7-15).
- 5. Satan** – We believe in the reality and personality of Satan, the author of sin and the cause of the fall; that he is the open and declared enemy of God and man; and that he shall be eternally punished in the Lake of Fire. (Job 1:6-7; Isa. 14:12-17; Matt. 4:2-11, 25-41; Rev. 20:10; I Peter 5:8-9; Ezekiel 28:13-14).
- 6. The Creation** – We accept the Genesis account of creation and believe that man came by direct creation of God and not by evolution. (Gen. 1 and 2; Col. 1:16-17; John 1:3).
- 7. Depravity of Man** – We believe that man was created in the image and likeness of God, but that in Adam's sin the race fell, inherited a sinful nature, and became alienated from God; and that man is totally depraved, and of himself, utterly unable to remedy his lost condition. (Gen. 1:26-27; Rom. 3:22-23, 5:12; Eph. 2:1-3, 12).
- 8. Atonement for Sin** – We believe that men are justified on the single ground of God's grace received only through faith in the shed blood of Christ and His finished work on the cross; (Rom. 5:1-25; Eph. 2:8-9; Heb. 9:22; Gal. 2:16).
- 9. Eternal Security** – We believe that all the redeemed, once saved, are kept by God's power and are thus secure in Christ forever. (John 6:27-40, 10:27-30; Rom. 8:1, 38-39; I Cor. 1:4-8; I Peter 1:5; Eph. 4:30). We further believe that it is the privilege of believers to rejoice in the assurance of their salvation through the testimony of God's Word which, however, clearly forbids the use of Christian liberty as an occasion to the flesh. (Rom. 13:13, 14; Gal. 5:13; Titus 2:11-15).

## Statement of Faith (cont.)

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- 10. Resurrection** – We believe in the resurrection of both the saved and the unsaved; the conscious and endless punishment of the unsaved, and the conscious and endless blessedness of the saved. (John 5:28-29; Rev. 20:5-6, 12-15).
- 11. Second Coming of Christ** – We believe in the second coming of Christ; that His return from Heaven will be personal, visible, and glorious, the time being unrevealed but always imminent. (John 14:3; Acts 1:11; I Thess. 4:16-17; Rev. 20).
- 12. Separation of Church and State** – We believe in the separation of Church and State. We believe that civil government is of divine appointment, and that governors of states and nations should be obeyed when the laws they seek to enforce are not in conflict with the Bible. (Rom. 13:1-7; Matt. 22:21; Acts 4:19-20).
- 13. The Church** – We believe that the Church, which is the body and the espoused bride of Christ, is a spiritual organism made up of all born again persons of this present age. (Eph. 1:22-23, 5:25-27; I Cor. 12:12-14). We believe that the establishment and continuance of local churches is clearly taught and defined in the New Testament Scriptures. (Acts 14:27, 20:17, 28-32; I Tim. 3:1-13; Titus 1:5-11).

### 14. Human Sexuality

- a. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Genesis 2:24; Genesis 19:5-13; Genesis 26:8-9; Leviticus 18:1-30; Romans 1:26-29; I Corinthians 5:1; 6:9; I Thessalonians 4:1-8; Hebrews 13:4).
- b. We believe that the only legitimate marriage is the joining of one man and one woman. (Genesis 2:24; Romans 7:2; I Corinthians 7:10; Ephesians 5:22-23).
- c. We believe men and women are equal in the sight of God with complementary roles in the church and at home. (Genesis 1:26-27; Ephesians 5:22-33; I Timothy 2:9-3:16)

### 15. Ordinances

- a. Baptism – As a witness of faith from an experience of salvation, but not in any way as a means of salvation. (Rom. 6:3-5; I Peter 3:21; Matt. 3:13, 28:18-20; Acts 2:42-44).
- b. The Lord's Supper – We believe that the Lord's Supper is the commemoration of His death until He comes, and should be preceded always by solemn self-examination. (I Cor. 11:23-28).



# NEW STUDENT INFORMATION



Please complete one per student

**Student Name :** \_\_\_\_\_ **Grade Entering :** \_\_\_\_\_

How did you learn about Windsor Christian Academy?

Friend/Family    Website    Flyer/Brochure    Social Media    Other : \_\_\_\_\_

Who referred you to Windsor Christian Academy? \_\_\_\_\_

Why do you wish for your child(ren) to attend a Christian school? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **Prior Schooling Information:**

School Last Attended : \_\_\_\_\_ District : \_\_\_\_\_

Complete School Address : \_\_\_\_\_

School's Phone Number : \_\_\_\_\_

Has your child ever been suspended or expelled from a school? *(If yes, please explain)*

\_\_\_\_\_  
\_\_\_\_\_

How does your child behave in new situations? \_\_\_\_\_

\_\_\_\_\_  
How does your child get along with others? \_\_\_\_\_

\_\_\_\_\_  
What are your child's favorite activities? \_\_\_\_\_

\_\_\_\_\_  
Are there any difficulties in your child's life? *(absence of parent, accidents or serious illness, others living in the home, etc.)*

\_\_\_\_\_  
\_\_\_\_\_

**Is there any other information which would be helpful to us?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## EDUCATIONAL RECOMMENDATION

**Educator: Please fold, secure, stamp, and mail to the address above, or fax to the above-referenced number. If you desire to comment in person, please call us at the above referenced number. Evaluation is not considered valid if returned to applicant.**

This confidential recommendation is submitted to you by the parent/guardian(s) of:

\_\_\_\_\_

This student has applied for admission to our school. Thank you in advance for taking the time to complete and return this form to us at your earliest convenience.

### How well do you know this student?

Well     Some     Little     Records Only    How many years? \_\_\_\_\_

Please check the adjectives that most nearly describe the applicants standing on the items listed below"

#### Choice of Friends

- Chooses wisely
- Somewhat wisely
- Somewhat carelessly
- Chooses carelessly \*

#### Strength of Character

- Firm, steady, consistent
- Fairly stable
- Weak, easily influenced \*

#### Trustworthiness

- Very trustworthy
- Generally trustworthy
- Has occasional challenges with honesty \*

#### Loyalty to Leadership

- Loyal and dependable
- Satisfactory
- Has occasional challenges with loyalty \*

#### Intellectual Aptitude

- Learns easily
- Must study hard to learn
- Educational disabilities \*

#### Industriousness

- Resourceful and enthusiastic
- Average worker
- Works only under pressure
- Not interested in work \*

#### Cooperation

- Helpful
- Works well with others
- Critical \*

#### Parent Involvement/Cooperation

- Very involved/cooperative
- Rarely involved/ cooperative
- Not involved/cooperative \*

#### Attendance/Punctuality

- Rarely late or absent
- Somewhat late or absent
- Frequently late or absent \*

#### Family's Financial Responsibility

(Private Schools Only- Please consult your bookkeeper)

- Meets obligations promptly
- Usually meets obligations
- Difficulty meeting obligations \*

Do you recommend applicant as a desirable student for a private Christian school?  Yes     No     With Reservations

Your Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Please comment further. Feel free to continue on back of page. \_\_\_\_\_

## REPORT OF HEALTH EXAMINATION FOR SCHOOL ENTRY

To protect the health of children, California law requires a health examination on school entry. Please have this report filled out by a health examiner and return it to the school. The school will keep and maintain it as confidential information.

### PART I TO BE FILLED OUT BY A PARENT OR GUARDIAN

CHILD'S NAME—Last	First	Middle	BIRTH DATE—Month/Day/Year
ADDRESS—Number, Street	City	ZIP code	SCHOOL

### PART II TO BE FILLED OUT BY HEALTH EXAMINER

#### HEALTH EXAMINATION

**NOTE:** All tests and evaluations except the blood lead test must be done after the child is 4 years and 3 months of age.

REQUIRED TESTS/EVALUATIONS	DATE (mm/dd/yy)
Health History	/ /
Physical Examination	/ /
Dental Assessment	/ /
Nutritional Assessment	/ /
Developmental Assessment	/ /
Vision Screening	/ /
Audiometric (hearing) Screening	/ /
TB Risk Assessment and Test, if indicated	/ /
Blood Test (for anemia)	/ /
Urine Test	/ /
Blood Lead Test	/ /
Other	/ /

#### IMMUNIZATION RECORD

**Note to Examiner:** Please give the family a completed or updated yellow California Immunization Record. **Note to School:** Please record immunization dates on the blue California School Immunization Record (PM 286).

VACCINE	DATE EACH DOSE WAS GIVEN				
	First	Second	Third	Fourth	Fifth
POLIO (OPV or IPV)					
DTPa/DTP/DTP/d (diphtheria, tetanus, and [acellular] pertussis) OR (tetanus and diphtheria only)					
MMR (measles, mumps, and rubella)					
HIB MENINGITIS (Haemophilus influenzae B) (Required for child care/preschool only)					
HEPATITIS B					
VARICELLA (Chickenpox)					
OTHER (e.g., TB Test, if indicated)					
OTHER					

### PART III ADDITIONAL INFORMATION FROM HEALTH EXAMINER (optional)

#### RESULTS AND RECOMMENDATIONS

Fill out if patient or guardian has signed the release of health information.

- Examination shows no condition of concern to school program activities.
- Conditions found in the examination or after further evaluation that are of importance to schooling or physical activity are: (please explain)

### RELEASE OF HEALTH INFORMATION BY PARENT OR GUARDIAN

I give permission for the health examiner to share the additional information about the health check-up with the school as explained in Part III.

- Please check this box if you do not want the health examiner to fill out Part III.

Signature of parent or guardian  Name, address, and telephone number of health examiner	Date  Date
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*If your child is unable to get the school health check-up, call the Child Health and Disability Prevention (CHDP) Program in your local health department. If you do not want your child to have a health check-up, you may sign the waiver form (PM 171 B) found at your child's school.*



## RELEASE OF STUDENT RECORDS

Please accept this document as formal approval for the release of all official school records (including the record of transcripts, testing information, special education, health and immunization records).

### Student Information:

Student's Full Name: \_\_\_\_\_  
  First  Middle  Last

Student's Legal Address: \_\_\_\_\_  
  Street  Apt. #

\_\_\_\_\_  
  City  State  Zip

### Prior School Information:

Name of Prior School: \_\_\_\_\_

School's Address: \_\_\_\_\_  
  Street

\_\_\_\_\_  
  City  State  Zip

School's Phone: \_\_\_\_\_ School's Fax: \_\_\_\_\_

Name of Parent or Legal Guardian: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

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### School Officials Only:

Please send student records to:

**Windsor Christian Academy**  
**P. O. Box 1880**  
**Windsor, CA 95492**

# 2024-2025 TUITION CONTRACT



Parent's Last Name : \_\_\_\_\_ First Name : \_\_\_\_\_

Parent Email : \_\_\_\_\_ Parent Phone : \_\_\_\_\_

## Student Information:

Name :	Grade for the '24 - '25 School Year	Tuition	Multiple Child Discount
1. _____	_____	_____	
2. _____	_____	_____	(\$600.00)
3. _____	_____	_____	(\$2,100.00)
4. _____	_____	_____	(\$6,100.00)
5. _____	_____	_____	(\$10,100.00)

Sibling(s) attending Windsor Christian Preschool at a minimum of 15 hours per week:

Sibling 1: \_\_\_\_\_ Sibling 2: \_\_\_\_\_

## Preferred method of payment (Choose one)

- Annually, due June 1, 2024 (3% off)
- Semi-Annually, due June 1, 2024 (3% off) and November 1, 2024
- 12 equal installments starting in June, 2024 through May, 2025

## Please indicate all that applies:

- Applying for tuition assistance
- Employee Discount
- WCA Pre-K Incentive
- Multiple Child Discount
- Referral Discount: Name of family referred to WCA : \_\_\_\_\_

## Your base tuition fee prior to applied discounts or tuition assistance approval is:

\$ \_\_\_\_\_ (-) \$ \_\_\_\_\_ (=) \$ \_\_\_\_\_  
Base Tuition Rate Multiple Child Discount Tuition Rate without remaining qualified discounts as indicated above

**This form with the Application Fee must be completed, signed and on file to confirm enrollment. Application Fees (per child): Returning Families- \$50; New Families- \$100**

## Assignment of Responsibility:

(please initial)

\_\_\_\_\_ I have read the WCA Statement of Faith

\_\_\_\_\_ I have read and agree to the Parent's Agreement and wish to enroll my child(ren) in Windsor Christian Academy

\_\_\_\_\_ I accept responsibility to meet my financial obligations as stated in the payment schedule above. I agree to WCA's accounts receivable policies as stated in the Parent Handbook including but not limited to: tuition payments are non refundable, tuition payments are considered late after the 10th of the month, and any requests to modify or leave your contract must be presented to the school board.

Signature: \_\_\_\_\_ Name Printed: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the person responsible for payment of tuition and other related charges

## Office Use Only:

Revised 12/18/23

Application Fees: \$ \_\_\_\_\_ Registration Fees: \$ \_\_\_\_\_ Book Fees: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_ Paid with Cash/Check #: \_\_\_\_\_ Total Amount Paid: \$ \_\_\_\_\_