

## WCA COVID-19 SAFETY PLAN 2021-2022

The following safety plan(s) are designed to prevent the spread of Covid-19, and are consistent with guidance from the California Department of Health and the local health department:

### Face Coverings and Other Essential Protective Gear:

- Per CDPH and Sonoma County requirements, all students are required to mask indoors, with exemptions per CDPH face mask guidance. Adults in K-12 school settings are required to mask when sharing indoor spaces with students. Students and staff are required to wear masks indoors regardless of vaccination status.
- Masks are not required in outdoor settings.
- The school has a large supply of disposable face masks available for students or staff who arrive at school without a mask.
- In the event a student refuses to wear a face mask at school and is not exempt from wearing a face covering, the student will be able participate in concurrent distance learning (available through classroom technology to support students who are not able to return to in-person instruction due to health concerns).
- WCA has purchased ample PPE for staff use or student use as needed, including disposable face masks, plastic face shields for teachers, disposable gloves for all staff.

### Masking Exemptions:

Per CDPH, the following individuals are exempt from wearing masks at all times:

- Persons younger than two years old. Very young children must not wear a mask because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a mask would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

### Physical Distancing:

Per CDPH, recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are implemented.

**Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately. Students and staff will be screened for symptoms of COVID-19 each day in the following way:**

- It is recommended that all staff members and students (parents will complete on behalf of student), complete the following health screening steps before arriving at school.

- All students and staff should complete a daily health screening before they arrive at school, which should include checking temperature and any other symptoms commonly associated with COVID-19.
- Students or Staff with symptoms or exposure to COVID-19 will be required to stay home and follow monitoring or testing steps as recommended by the Health Department.

**If a student becomes ill while at school:**

- Per Health Department guidelines, if a student becomes ill with symptoms of COVID-19 and/or has a temperature above 100 F (38 C) degrees while at school, the parent/guardian will be contacted for an immediate pick-up.
- The student will be removed from class immediately. The student will be placed in a designated room, continue wearing a face mask, and will be supervised by a designated staff member (who will be wearing personal protective equipment noted below) until the parent/guardian arrives to take the student home as soon as possible.
- The designated staff member who will supervise any student who becomes ill at school or may assist a staff member with symptoms of COVID-19 will wear personal protective equipment: N-95 face mask, face shield, disposable gown to cover clothing, and disposable gloves.
- The parent/guardian, or those authorized to pick up a student from school, will be contacted immediately as soon as a student reports any symptoms of COVID-19 for a prompt pick up.
- The designated area where the student was isolated while awaiting pick-up will be cleaned and disinfected immediately in accordance with Health Department guidelines. The areas where the student was prior to reporting symptoms will be cleared of all students and staff and will be immediately cleaned and disinfected.
- WCA recommends families to consult with the student's physician if a student is experiencing symptoms of COVID-19.

**If a staff member becomes ill at school:**

- He/she is required to leave school immediately (if at school). WCA will follow procedures outlined in the table below for diagnosis and return to school.

**Healthy Hygiene Practices: The availability of hand washing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.**

- Routine hand washing will be built into the daily schedule and emphasized by staff. Students will wash hands upon arrival, before and after eating, after using the restroom, after being outside the classroom (e.g., PE or recess), before leaving to go home, and as needed throughout the day.
- Hand washing by younger students will be supervised by staff to ensure proper hand washing practice.
- Each classroom has its own sink and hand washing station and will only be used by the group assigned to that classroom.
- Each classroom has access to restroom facilities that are equipped with sinks and soap. Ventilation in restrooms will be increased by opening windows and/or use of the HVAC ventilation system.
- Students and staff will bring their own personal water bottles labeled with names to school.
- Hand sanitizers are distributed in multiple locations in all classrooms and outdoor areas that will be used by students and staff.
- Staff will supervise frequent hand washing and will reinforce with students the practice of frequent hand washing.

### **Additional healthy hygiene practices:**

- Students' belongings will be separated and individually labeled. Sharing of materials has been discontinued. Students will have individual digital devices, writing utensils, notebooks, art supplies.
- Students will bring lunches and snacks from home. No sharing of food is allowed. WCA does not provide any food service.
- WCA keeps in stock ample supplies of soap, tissue, disposable face masks, hand sanitizer, face shields, and cleaning and disinfecting products.

### **Contact tracers' actions if there is a confirmed case:**

If there is a confirmed case of COVID-19 among staff or students, WCA will follow protocols in accordance with the Health Department and Sonoma County Office of Education and the school's policies:

- Notify the Sonoma County Department of Health.
- If we learn of a confirmed case/cases involving a student or staff member before being contacted by public health, we will contact public health. We will ensure that FERPA protocols are being followed in any communications.
- We will notify Sonoma County Health Department of any known case of COVID-19 among students or employees within 24 hours from the time WCA staff is first made aware of a new case. We will supply the following information:
  - Full name, address, telephone number, and date of birth of the individual who tested positive;
  - date the individual tested positive, the campus location at which the individual was present on-site within the 2 days preceding symptom onset or the positive test, and the date the individual was last on-site at our campus;
  - the full name, address, and telephone number of the person making the report.
  - Advise infected individual to Isolate at home and exclude from school for at least 10 days from symptom onset date or, if asymptomatic, 10 days from the date of when the test was taken.
  - Advise individual to isolate and stay out of school for 10 days from symptom onset date and at least 24 hours have passed since resolution of fever without the use of fever-reducing medications, and other symptoms have improved. If asymptomatic, individual should isolate for 10 days from specimen (test) collection date.
- Begin immediate contact tracing:
  - Identify contacts who may have been exposed starting from 2 days before case's symptom onset or from the date of positive test result if case is asymptomatic;
  - Recommend exposed contacts be tested on day 8 from exposure;
  - If tests of exposed contacts are negative when tested on day 8 from exposure, may return to school on day 10 following test date.

### **Designated staff person(s) for public health to contact about COVID-19:**

- Tad Theiss, Head of School, [tad@windsorchristianacademy.org](mailto:tad@windsorchristianacademy.org), 707-838-3757 (office).
- Jake Dolan, Director of Administration, [jake@fbcwindsor.com](mailto:jake@fbcwindsor.com), 707-838-3757 (office).